

MEMORANDUM OF UNDERSTANDING

Between  
 Tracy Unified School District  
 And  
 Tracy Educators' Association

February 21, 2025

West High School (“WHS”) administration has expressed a desire to implement a block schedule during CAASPP testing. A proposal regarding this matter was shared with staff during the January 13, 2025 staff meeting and voted on by staff on January 27, 2025. The staff approved this waiver with a majority vote of 87.5% (49 in favor; 7 not in favor).

Tracy Unified School District (“District”) and the Tracy Educators’ Association (“TEA”) do hereby agree to the following regarding the proposed contract waiver created as a result of block schedule implementation.

- To better meet the needs of students during the testing period, WHS will implement a block schedule during the testing period of March 25-April 2, 2024. The testing schedule is noted below.

24 ERM Schedule	25 CAASPP Day 1 (A)	26 CAASPP Day 2 (B)	27 CAASPP Day 3 (A)	28 CAASPP Day 4 (B)
31 ERM Schedule	1 CAASPP Day 5 (A)	2 CAASPP Day 6 (B)	3 Make-ups	4 Make-ups

- On days during which CAASPP testing is taking place, (3/25-28 , 2025 and 4/1-2, 2025) the following block schedule will be implemented.

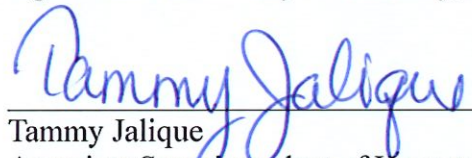
Period	Begin Time	End Time	Minutes
0	7:25	8:24	59
Period 1 or 2	8:30	10:34	124
Passing	10:34	10:40	6
Period 3 or 4	10:40	11:42	62
Lunch	11:42	12:22	40
Passing	12:22	12:28	6
Period 3 or 4	12:28	1:30	62
Passing	1:30	1:36	6
Period 5 or 6	1:36	3:40	124

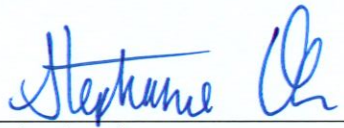
3. All teachers with a prep period will not be guaranteed a prep every day, but instead will get it every other day, and their prep period will be the extended, two-period block of time.
4. Zero (0) period teachers will work from 7:25a.m. – 3:40 p.m. on 1/3/5 days, and will be released at the end of 4<sup>th</sup> period on 2/4/6 days.
5. Any teacher providing classroom coverage for a classroom other than their own during a block schedule prep period will be paid for the equivalent of 2 regularly scheduled (i.e.: traditional, non-block bell schedule) periods of class coverage if covering the entire block; if coverage is provided for only 1 period of regularly scheduled time, then the unit member will be compensated for 1 period of coverage.
6. If a school emergency modifies this schedule (school closure, evacuation, etc.) or impacts the above schedule, the testing window and corresponding modified block schedule will be extended by a like period of time. For example, if the school were to be closed for one day, the testing window and modified block schedule would extend by one day.
7. The school site will revert to its regularly established bell schedule beginning Thursday, April 3, 2025, assuming no such emergencies as detailed in the prior bullet point.

Nothing in this MOU is intended to create past practice or establish precedent.

This MOU is applicable for the 2025 testing period only.

Agreed to this 21<sup>st</sup> day of February, 2025.

  
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Tammy Jalique  
Associate Superintendent of Human Resources

  
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Stephanie Olsen  
TEA Lead Negotiator